



BAY OF ISLANDS COLLEGE PROCEDURE

Subject : Use of electronic devices by students

Issued: 2010

DEFINITION:

Electronic devices include the following: cell phones, MP3 players, ipods, and any other electronic device not listed above. Scientific calculators are not included.

1.0 OBJECTIVES

- 1.1 This policy is intended to set out guidelines and expectations regarding the use of electronic devices at school, as well as consequences for misuse.
- 1.2 Electronic devices have the potential to cause disruption in the classroom, by interruption of the lesson and by promoting off-task behaviour by individual students.

2.0 PROCEDURE

- 2.1 The school accepts no responsibility for any loss or damage of electronic devices at school. - The school will work with students to minimise theft. - Students may hand their cell phone into the school office for safe keeping during school hours.
- 2.2 In the event that students bring electronic devices to school they must be switched off and stored during class time. They may be used during interval and lunchtime only.
- 2.3 During assessments ie test or exams
 - Electronic devices are not permitted to be in the direct possession of students during an assessment.
 - In the event of a breach of procedure (2.3). The student's test or exam result may be nullified.
- 2.4 Students carrying electronic devices are required to turn them off and leave them in their bags at the front of the classroom. In the event that this is not possible the device is to be left with the supervisor. Electronic devices must not be used in any way which is disruptive or detrimental to the welfare of the school, staff, or other students.
- 2.5 The teacher may require the use of the electronic device for learning purposes.
- 2.6 Recording of images or sound during school time may not be uploaded to the web without permission.
- 2.7 In the event of a breach of these procedures by a student
 - The device may be confiscated and stored in the school office and Parents asked to pick up the device.
 - The student may be referred to the "Student Review Committee".
 - The student may be banned from carrying any device to school.
 - In the event of a breach of procedure (2.3). The student's test or exam result may be nullified.
 - Other disciplinary action may be actioned depending on the circumstances.